



# WALLIN ELEMENTARY

## SHIRLEY & BILL WALLIN ELEMENTARY SCHOOL

2333 Canyon Retreat Dr.  
Henderson, NV 89044  
Anna Hurst, Principal

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### SOT Meeting 10/19/17

Start time - 3:50 PM

#### 1.0 Welcome and Roll Call

First meeting with the new members.

SOT members in attendance: Julie Seed, Shannon Lewis, Michelle Smith, Lisa Calvert, Heather Diebel, Frank Perez, Kathy Greer, Katie Candella and Anna Hurst

Public in attendance - Mandy Southards, Melanie Mahoney, and Katie Lombardo.

#### 2.0 Old Items

Approved the 9/26/17 minutes

Vote 8/8 All in Favor

#### 3.0 New Items

Introductions of new SOT

AB394 Tab on the Wallin ES Website where agendas and minutes are posted.

3.1 Function of the SOT shared. Comments from the principal explaining the function of the SOT.

Meeting Norms established: Start on time, Majority rules, Phone in is okay, Be kind, Do not use Robert's Rules of Orders, Sequence of Vote-Motion-Stand- Vote, no side bar conversations, and children of SOT members allowed.

3.2 Selection of Chair - Discussion of role and selection of the SOT Chair.

Vote 8/8 in favor of Lisa Calvert being the SOT Chair.

3.3 Selection of Vice Chair - Vote 8/8 in favor of Heather Diebel-SOT Vice Chair.

3.4 Community Members. Discussion to include a community member. Julie Seed shares a possible community member to ask to join the SOT.

3.5 Minutes - Discussion and possible action on the designation of an individual to be responsible for taking minutes during SOT meetings. Vote held to have AP, Ms. Uy to record the minutes. Vote 8/8 in favor.

3.6 Agendas - Discussion and possible action on assigning responsibility for creating agendas for SOT. Vote 8/8 in favor of having the principal and the SOT Chair or Vice Chair be responsible for creating agendas.

3.7 Meeting Announcements

3.8 Student Standard Attire - Ms. Uy shares about the SSA timeline and importance of voting in early April.

3.9 Data-AIMSWeb data shared with an explanation about the report. M-COMP and RCBM data shared by grade level.

3.10 Transfer of Responsibilities - Mrs. Hurst shares what this means and how the transfer of responsibilities impacts the budget and decision-making at the school level.

4.0 General Discussion - CTT are hired and servicing students K-5, SOT Website - [reorg.ccsd.net](http://reorg.ccsd.net), PTA Reflections due in December - Heather Diebel & tiles as fundraiser.

4.1 Agenda Planning and Discussion:

- ✓ Items for future agendas
- ✓ SOT Update with CTT servicing
- ✓ Math Night - What strategies would we like to include? When?
- ✓ PTA Update - Mandy Southards

4.2 Next Meeting 11/30/17 at 2:15 PM, Room 407

5.0 Public Comment